### **Writing Centre Frequently Asked Questions**



#### Introduction

Our Writing Centre offers the student and faculty community an arena in which to engage in intellectually empowering strategies to improve their written communication. Any student or faculty member can make an appointment to discuss a writing assignment with our undergraduate peer tutors or faculty staff. These consultations are holistic, helping you not only to excel in curricular terms, but to take steps forward in personal and intellectual growth.

#### What is the website of the Writing Centre?

flame.edu.in/research/resources/student-support/academic-resources/the-writing-centre

# I'm a student doing a research paper, how will consulting at the Writing Centre add to what I already know from my classes?

Everyone who thinks and writes has occasional blocks to get past, frequent bad habits to overcome, as well as academic goals to pursue. Therefore, the Writing Centre provides a personal process of consultations so that you, the writer, can find your voice while making your work as clear and professional as it can be.

### Can I visit the Writing Centre for my extra-curricular (non-University) writing?

All kinds of writing are important to us, and a sound writing process spans all kinds of purposes and genres. Hence, the Writing Centre aims to promote a campus-wide culture of writing, via retreats, workshops, and other events that encourage University and non-University writing. However, keep in mind that we must prioritize assignment-based writing.

# Can I come for a consultation even before I start writing? And for drafts or proofreading too?

Yes. Consultations can be beneficial at any stage of the writing process including the brainstorming, planning, and outlining that ideally occurs before anything is written. While our tutors do not do proof-reading, we can give you an assessment of some common errors that we noticed so that you can ensure your paper is free from typos and other common mistakes.

I'm a FLAME student. How do I set up a consultation at the Writing Centre?

It's very easy. You can use our website to see more information. From the site, you can make a virtual or (when normal campus life resumes) an in-person appointment if you desire. Apart from this, you can drop by the Collaborative Space on the 3rd floor of Chandragupta. We have a Writing Centre Alcove where you'll often spot one of us present.

### I'm a FLAME faculty member. How do I set up a consultation at the Writing Centre?

Our Writing Centre staff member focusing on work with the faculty is Professor Michael Burns. The best way to set up a consultation with him is via email at michael.burns@flame.edu.in. Alternatively, you can call or WhatsApp him at +91 9769725776.

#### Who can I speak with if I have more questions?

Email us at thewritingCentre@flame.edu.in with any questions or ideas you might have. The chair of the Writing Centre is Professor Michael Burns. You can also reach him directly at michael.burns@flame.edu.in.